

**Juniper Riviera County Water District  
25715 Santa Rosa Rd, Apple Valley, Ca., 92308**

**MEETING MINUTES - JANUARY 20, 2022  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
JANUARY 20TH, 2022 6:00 PM DISTRICT OFFICE**

Board of Directors, Present  
Daniel Taylor, President  
Charlene Grenier, Vice President  
Operations  
Waldo Stakes  
Jason Chormicle

Staff, Present  
Lorrie Steely, General Manager  
Lee Logsdon, Director of  
Carol Stubblefield, Clerk

Absent  
Erin D'Orio

Guests  
Dean Steely  
Paul Messner with Messner & Handley

6.:03 PM  
Call to Order and Flag Salute led by Daniel Taylor

Public Comments  
No one was present.

**FISCAL AUDITS FOR 2019- 2020 AND 2020- 2021**

Paul Messner with Messner & Handley after introducing himself and giving a brief history of his relationship with The District, Mr. Messner discussed the audits. With these audits completed, tThe District is back in compliance and the delinquent audits are caught up. Mr. Messner observed no irregularities and educated The Board on what to look for in the District's accounting. Lorrie Steely paid Mr Messner for his work and The Board thanked him.

The 2021-2022 documents will be sent to Mr. Messner by August/September 2022 so this fiscal year audit will be done on time. The Board tabled the motion to approve the fiscal audits to the February 2022 Board meeting, enabling all Board members time to read and provide any comments on the audit reports performed by Mr. Messner.

**APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING DECEMBER 20TH, 2022:** After a review of the December 20th, 2022 Regular Board Meeting Minutes.  
**MOTION: TO APPROVE MEETING MINUTES OF THE REGULAR BOARD MEETING DECEMBER 20TH, 2022**  
**MOTION: JASON CHORMICLE SECOND: CHARLENE GRENIER**  
**ALL IN FAVOR, MOTION PASSED 4-0**

## **APPROVE FINANCIAL REPORT INCLUDING OPERATING EXPENSES**

Discussed profit and loss statement. Charlene Grenier asked about the alarm company, Lorrie Steely stated paid per quarter. Carol Stubblefield asked about the Budget committee, Lorrie Steely explained herself, Erin D'Orion and Charlene Grenier were all involved in 2020-2021 budget process and discussed the Budget with Peggy Einhorn.

**CHARLENE GRENIER MADE THE MOTION TO APPROVE THE FINANCIAL REPORT INCLUDING OPERATING EXPENSES:  
MOTION: CHARLENE GRENIER, SECOND JASON CHORMICLE  
ALL IN FAVOR, MOTION PASSED 4-0**

## **INFORMATION ITEMS**

### **Water System Operations Update**

Dean Steely shared he was able to fix the Water Districts 1977 dump truck and it is very close to running, Lorrie Steely stated this will save money on moving dirt, and maintaining the road, rather than paying High Desert Underground.

Carol Stubblefield stated she appreciated Dean Steely's hard work and questioned whether the Water District needs to compensate him and provide liability insurance.

Lorrie Steely stated she would discuss the issue with the District's attorney. Waldo Stakes mentioned looking at the budget and adding Dean Steely as a part time employee. Lee Logsdon mentioned at one time the District had five employees. Jay Moore was the last full time Water District Maintenance employee. Daniel Taylor mentioned as Board members we are all responsible and liable. Lorrie Steely is going to research compensation by the next meeting.

Lee Logsdon temporarily fixed a leak and was waiting for High Desert Underground to repair the leak. The system is old and in need of replacing. In some circumstances he is working alone and he should have someone with him.

Lorrie Steely shared the rear tires and one front one was replaced on the Ford Tractor. The 1977 Ford Dump truck is running.

## **District Business Updates**

Status of Grants:

**Prop 1 Grant** - Engineering Technical Assistance - Received the draft consisting of 425 pages, if any Board member would like to read it communicate with Lorrie Steely.

**Remediation Grant** - submitted final draft on January 17<sup>th</sup>, 2022

**State Water Control Board Grant** - for back-up generators submitted final draft 14th January 2022

Cal Rural Water Association is pending, this will help with system leak detection and isolation valves.

Directors and Staff need to sign Form 700 which is due by April 2022

**Marijuana activity;** at present no new reports. Dean Steely is keeping an eye on a house on Laramie and checking the fire hydrants. Lee Logsdon did confirm he flushed one hydrant that Dean Steely was concerned about. Lee Logsdon mentioned the fire hydrants need to be tightened carefully.

**Milpas road detour;** is doing ok, passable for two wheel vehicles.. More dirt in on the way, Dean Steely discussed the possibility of obtaining a large gas tank from Rebel Oil, this would be for fuel for the District vehicles.

**Action Items**

Decided to carry forward to the next meeting the discussion of compensation for Peggy Einhorn with P&S Accounting.

Per the District rules District Officers are elected at the regular Board meeting in January. **Jason Chormicle made a motion; to nominate Erin D'Orio as President of the Water District. Charlene Grenier Second. All in Favor, Motion Passed 4-0**

**Waldo Stakes made a motion; to nominate Jason Chormicle as Vice President of the Water District. Charlene Grenier Second. All in favor, Motion Passed 4-0**

Swearing in will take place during the February Meeting.

Lorrie Steely brought up the discussion regarding a Water District customer who had an accidental leak and request to give them a one-time break. Charlene Grenier and Daniel Taylor mentioned we are a business. Waldo Stakes mentioned District should charge the same as last month.

**Jason Chormicle made a motion: to reduce the bill one time consideration from \$770 to \$296-74 a 50% reduction. Daniel Taylor Second . All in favor Motion Passed 4-0**

Discussion regarding a new resident to the Water District has no meter and wishes to breed horses. Lorrie Steely will talk to the District's attorney and ask how much the district can dictate per providing a meter. Lorrie Steely and Lee Logsdon were worried the new resident would proceed to dig his own well.

Need to discuss Capital Improvement Funds.

Peggy Einhorn compensation.

**MOTION: DANIEL TAYLOR: MOTION TO ADJOURN THE BOARD MEETING.  
JASON CHORMICLE: SECOND. ALL IN FAVOR, MOTION PASSED 4-0**

Meeting Adjourned 8:03 PM

Respectfully Submitted,  
Carol Stubblefield  
District Clerk

Approved:  2/17/2022  
Board Secretary, Lorrie L. Steely