

**Minutes of the Regular Meeting
of the Board of Directors
Juniper Riviera County Water District**

THURSDAY, APRIL 18, 2024

The Board of Directors of the Juniper Riviera County Water District met in a regular session. It held the regular meeting at the regular meeting place, 25715 Santa Rosa Road, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD President D'orio led the Pledge of Allegiance.

ROLL CALL:

DIRECTORS PRESENT: President D'orio, Vice-President Pace, Engleman, Waker, West. General Manager Smith, Executive Assistant Casey, Operations Manager Logsdon, and Maintenance Worker Chormicle are also in the district office.

ABSENT: None

PUBLIC PRESENT: No names provided

PUBLIC COMMENT:

None.

GENERAL MANAGER REPORT:

1. **APRIL 2024 EFFICIENCY–PRODUCTION REPORT:** General Manager Smith informed the BOD that all water samples taken in March 2024 came back absent for contamination. The GM told the BOD that the Efficiency-Production Report was not ready but would be presented at the May 17, 2024, meeting.
2. **WATER SYSTEM OPERATIONS/MAINTENANCE UPDATE:** The Operations Manager, Mr. Logsdon, informed the BOD of the field maintenance and other various fieldwork performed for March 2024.

GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:

1. **MEETING UPDATE:** General Manager Smith informed the BOD that while there was no conference in March, progress continued to be routed within the necessary state offices.
2. **IRWMP UPDATE:** General Manager Smith informed the BOD that email communications with local and state representatives via emails, but no new updates were provided.
3. **SWRCB UPDATE:** General Manager Smith informed the BOD that communications with NV5 and state representatives via emails, but no new updates were provided.

DISCUSSION/INFORMATION:

1. **MARCH 2024 DELINQUENCY:** The General Manager informed the BOD of the number of late fees applied to delinquent accounts and that there were zero water shut-offs for March.
2. **2024 ELECTION FILING DEADLINE:** Jul 15, 2024, through August 9, 2024 – The General Manager reminded the Directors that the SB County election filing window would be open from 7/15/24 – 8/9/24.
3. **JRCWD WORKPLACE VIOLENCE PREVENTION PLAN DRAFT:** First Reading –General Manager Smith advised the BOD that the DRAFT plan was created following the California Senate Bill 553 (SB 553), signed into law on September 30, 2023. SB 553 amended Labor Code section 6401.7 to require employers to develop and implement a workplace violence prevention plan by newly codified Labor Code section 6401.9, which sets out the requirements for the plan—starting July 1, 2024.

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4. **MOJAVE BASIN AREA WATERMASTER UPDATE:** General Manager Smith briefed the BOD on the water district's verified water production, DRAFT budget/rates, and the 2024-25 water year recommended free production allowance.
5. **WATER STORAGE TANKS:** General Manager Smith informed the BOD that Marine Industrial Tanks (MIT) confirmed that all three water storage tanks will be inspected and cleaned within the next month.
6. **NEW POLICIES DRAFT:** First Reading – General Manager Smith presented the BOD of recommended policies. The BOD discussed the following policies in-depth, with minor comments and suggestions on verbiage changes.
 - a. #3060 Easement Acceptance
 - b. #6040 Developer Requirements
 - c. #6050 Developer Agreement.

DISCUSSION/ACTION ITEMS:

Vice-President Pace made a motion to approve the March 2024 Financials. Second by Director Walker. Yes: President D'orio, Directors Engleman, West. No: None. Abstain: None. Absent: None.

NEW BUSINESS:

None.

DIRECTORS COMMENTS:

President D'orio asked for a mailer; the district website has information on the new office employees. She also wanted to confirm that Personalized Tax Service had all their requested 2023 tax return information.

ADJOURNMENT:

By Director Walker to motion to adjourn the meeting. Second by Vice-President Pace. The meeting was adjourned at 07:20 P.M.

Daniel B. Smith, General Manager

APPROVED:

Erin D'orio, President of the Board of Directors